



**AUTHORIZATION FOR LEASE TAKEOVER
REQUESTED BY RESIDENT**

By the lease entered into on _____, 20_____ between
(Date original lease signed)

(Resident)

and Sunchase Apartments, _____ for the premises known as _____

(Apartment address)

for a term of _____ to _____ and to
(Original move-in date) (move-out date)

perform all conditions and terms set forth in the aforementioned lease agreement.

I hereby acknowledge receipt of the Vacating and Cleaning Guidelines (reference your Sunchase Policy and Procedure Handbook), and I agree to clean my apartment to these standards in preparation for the prospective resident. I agree that I will pay for any repairs, reasonable wear and tear accepted, and all cleaning deemed necessary by Sunchase Apartments. Sunchase Apartments may perform a move-out inspection after _____, 20_____ and order any work done that is needed as a result of this inspection. I understand this inspection in no way relieves me of my obligation to pay rent until a new lease begins on my apartment.

I further agree that I must vacate the premises no later than noon five business days prior to a new lease beginning on my apartment in order to allow landlord time to prepare the apartment for a new resident. I also understand that I am responsible for rent during this period of preparation.

Upon the signing of this agreement, I agree to pay Sunchase Apartments a lease takeover fee of \$_____, which is equal to one month's rent. In the event this agreement is prior to the commencement of the original lease (prior to move-in date) this fee is equal to \$100.

I understand that Sunchase Apartments will qualify all applicants under current Sunchase rental criteria guidelines. I fully understand that I am responsible for all rental payment obligations under the terms of the lease until a new applicant is approved, a new lease is signed, and the new applicant has taken possession.

Resident: _____ Date: _____

Forwarding Address: _____
Forwarding Phone #: (_____) _____

